

Academic Senate Council Agenda Contra Costa College

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Monday, November 5, 2012 2:15 pm-3:55 pm Location: AA216

***CCCONFER-SEE INSTRUCTIONS BELOW**
THE COMMUNITY IS WELCOME AND ENCOURAGED TO ATTEND

2:15-2:20	1.	Call To Order with Introduction of Guests
2:20-2:25	2.	Approval of today's agenda and minutes of October 15 meeting (following agenda)
2:25-2:30	3.	Presentations from the Public/Senate Announcements
2:30-2:35	4.	Initiation of a Revitalization Process for Drama Update (Wayne)
2:35- 2:45	5.	Program Review Reform Discussion(Wayne)
2:45-3:00	6.	Shared Governance Discussion <ul style="list-style-type: none"> • Workgroup for Budget Augmentation Process (Seti) <ul style="list-style-type: none"> • Annual Unit Plan Application Form and Rubric Update • Box 2A rubric and Process for Prioritization process/timeline proposal Update (Wendy) • Establishment of process for evaluating SLO assessments Update (Wendy)
3:00-3:10	7.	Productivity Differences (Gabriela Segade)
3:10-3:25	8.	Senate President Report <ul style="list-style-type: none"> • President's Cabinet 10/19 • Operations Council 10/22 • Planning Council 10/29 (DO) 11/02 (CCC) • FSCC 10/31 • Box 2A 10/30 (Combined) • Budget 10/30 (CCC) • Safety Committee 11/02
3:25-3:35	9.	Senate Vice-President Report <ul style="list-style-type: none"> • College Curriculum Committee 10/22
3:35-3:45	10.	College Committee Reports <ul style="list-style-type: none"> • Professional Development 10/22 (Ellen) • Associated Student Union (Luanna)
3:45-3:55	11.	Open Discussion
3:55	12.	Adjournment – Next meeting will be held November 19.

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Academic Senate Council Minutes *DRAFT*
Contra Costa College
Monday, October 15, 2012

Those in attendance were: Wayne Organ, Kenyetta Tribble, Rick Ramos, Suzanne Huey, Luanna Waters, Beth Goehring, Lucile Beatty, Alissa Scanlin, Seti Sidharta, Irena Stefanova, Bonnie Holt, and Vern Cromartie.

Absent: Wendy Williams, Chris Tarp, Ellen Geringer

Call To Order with Introduction of Guests The meeting was called to order at 2:15 p.m.

Approval of today's agenda and minutes of October 1 meeting. The agenda and minutes were approved.

Presentations from the Public/Senate Announcements All ASC meetings will be accessible using CCCCONFER for phone meeting participation if you are either on or off campus. Directions on how to access the meetings are written beneath the agenda. Landline users dial (888) 450-4821 and cell phone users dial (719)-785-4469; and, enter the password that will be included on the agenda.

Initiation of a Revitalization Process for Drama Update Wayne reported that Drama has no fulltime faculty. Clay David is on leave pending disciplinary action. There hasn't been any Content Reviews on the Drama courses since 1996. There is no direction for the department. Wayne would like to take action for revitalization. Drama has had all classes cancelled for Spring because the Content Reviews have not been done. He has been informed that if one Content Review is completed and approved by November 6, that the program may not be cancelled. Wayne agreed to do the Content Review on DRAMA 101 and 106 before November 6. Wayne asked if the Senate Council would request the revitalization process for Drama. There are also no degrees or certificates in place. Suzanne said that Drama is important and that it is the course most taken for the GE/CSU transfer requirements. Wayne worries that the process for revitalization/discontinuance will come from management and not the Academic Senate. Rick feels that we need to save the PAC. Wayne said that we can possibly get help from the Drama department at DVC. He said Donna has already started the process for taking the Dental program through discontinuance. Bonnie made the motion for the Senate Council to begin the process for revitalization of the Drama program. The motion was seconded. Wayne will begin the revitalization process by taking the issue to the College Council where a Revitalization Committee will be formed, and then to the President's Cabinet. Rick said that we need the percentage of students who use Drama for the GE/CSU transfer requirements. After the Content Reviews for DRAMA 101 and 106 are completed, DRAMA 120 and 220 will be approached. Wayne will work with Casy Cann and JR Morocco. This will set a precedent that the Senate Council will be the body for program revitalizations. When Donna presents to the College Council the form to initiate program revitalization/discontinuance, she checks one of the three options, and the College Council decides which process happens. Signatures are for notification only.

District Education Master Plan Wayne reported that Peter Garcia is looking for a Master Plan for the District Education Plan. Rick said that we should be careful, that DVC would like CCC to be the Basic Skills campus, and the consequence is whether we want to have our own identity or be told what we should teach. Wayne said that our natural district is the Berkeley City college District and that consolidation is not going to work because of this. It would cost students traveling from El Cerrito to DVC also \$7.00 to go by BART and bus transfer. DSPTS and students with children would have transportation problems if they had to attend DVC. There would also be a problem with transportation if there was only one football team in the district. Ethnicity is also an issue. Rick feels that the opinion of the Contra Costa College neighborhood community is needed. Kenyetta said that originally she supported that decision, and that Mojdeh Mehdizadeh was selected to write the Master Plan, but now Kenyetta has reconsidered, and feels that it is not in the best interest of our students and community. Wayne asked the Council if they support or oppose the creation of the Master Plan for the District Education Plan and the vote was to oppose the plan. It is important to maintain our won integrity and identity.

Shared Governance Discussion Tabled

B2001.2 Instructor Absence Proposed Changes – Tabled

Achievement Gap Update Kenyetta received a report from Elvia Ornelas-Garcia, who is the faculty rep for

the Achievement Gap Committee. She reported that Kelly Ramos has been elected as Chair by the committee. Mayra Padilla and Karl Debro and the managers on the committee and they seem to share a common cause with the faculty. The new name for the Achievement Gap is Student Success. The committee discussed that the definition of college readiness isn't the same for CCC as it is for the high schools. Rick is working with the high schools through the Career Ladders program. West County high schools only push for four-year colleges and not community colleges until the students received their "refusal" letters. It would be better college readiness if the high schools would teach from the CCC course outlines for ENGL 92, 139, 142A, and 142B. The concern is that if they started doing this, eventually the college instructors teaching these courses would be phased out, except for basic skills with non-traditional students.

Senate President/College Committee Reports Senate President Report

- **Operations Council** Wayne reported that there will be a change on how to get issues moved along in the local shared governance process. Right now, everything must go through Operations to the President's Cabinet, to the College Council to get anything done. The Employee Checklist is being worked on and "bee boxes" were discussed.
- **Planning Council** Wayne reported that the Council is trying to institutionalize the Academic Senate President as the Planning Coordinator, with the 40% release time going to the position of Senate Council Vice-President/CIC Chair. CCC leads DVC and LMC in this accomplishment.
- **FSCC** Wayne reported that the main issue discussed in FSCC was the repeatability of class families. The DGC decided that the three colleges' Academic Senates would lead the structuring. Families of activity courses (which include PE, Art, Music, etc.) may be repeated four times. The programs are required to set up the structuring of the families of classes for repeatability with a elected task force. The State says that the family of classes must be listed in the catalog by February 1, 2013. Wayne has asked what happens if the three colleges do not agree on the structuring of the course families. The FSCC was charged with organizing and facilitating the groups.
- **DGC** Wayne said that the DGC reviews Governing Board agenda and deals with the CCCCD budget.
- **Accreditation Workshop** Wayne attended this workshop and just reported that it is good to get ideas from the other campuses.

Senate Vice-President/College Curriculum Committee Report

CCC Liberal Arts Degree Update Kenyetta reported that the NSAS is taking the issue to the division meeting.

Cross-over Course Boundaries Update This issue has been clarified. If 21% or more of the content crosses over, the other department must be notified. CIC would like to see this happen regardless of transferability.

CurricuNet Update Kenyetta reported that progress has been made.

Cultural Pluralism When Cultural Pluralism was removed from the CCC local graduation requirements, the courses that were acceptable by CSU for fulfilling their Cultural Pluralism graduation requirements were supposed to be highlighted in the list with a note that they fulfilled the CSU requirement, but was left out of the catalog. A list of these courses will be added to the Spring 13 addendum.

College Committee Reports

- **Distance Education** Rick reported that stipends will be given to eight faculty to "train the trainers" on the D2L software. He said that a @ONE session may be possible. He can probably get some grant money and James Eyestone has some money to do this. He received an "Ideas Page" from LMC.
- **Associated Student Union** Luanna reported on the events that ASU is supporting this semester which will be the Fall Festival (TBA) and the Health Fair on November 14. They are still recruiting students for committee reps and senators.

Open Discussion Alissa asked for a solution to get faculty to teach or bridge to the needs of their students. Suzanne said that the Financial Aid information needs to be online so that students who can't come in during regular office hours can get this information. She said that she has too many emails to answer regarding financial aid. Rick suggested that a discussion board could be created and one answer to a particular question could provide the answer for many students.

Adjournment – Meeting was adjourned at 3:55. Next meeting will be held November 5.